



ADVENTURER ADVISOR/TROOPMASTER ADVANCEMENT CONFERENCE CHECKLIST

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This checklist is to be used by the Applicant's Adventurer Advisor and Troopmaster to ensure that the Freedom Award Application is correctly filled out and that all of the requirements have been met to proceed to a full Board of Review.

APPLICANT NAME _____

PRE-ADVANCEMENT CONFERENCE

- The Applicant is under 18 yrs old or has been granted the extension. (See the Age Requirements page for details)

- We have confirmed that at least one of the two leaders holding this Advancement Conference is someone other than the Applicant's relative.

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PRE-ADVANCEMENT CONFERENCE cont.

- I have received the Award Binder from the Applicant including the following items:
 - Freedom Award Application. (completed up to the Advancement Conference section)
 - Freedom Award Applicant's Checklist. (completed up to the Advancement Conference section)
 - Fully completed/signed Servant Leadership Project Area Advisor Checklist.
 - Advancement Report showing Journey, Horizon, and Trail Badge completion dates.
 - Freedom Experiences log with Advisor's approval noted.
 - Freedom Award Activity sheet with Advisor's approval noted.
 - Adventurers Worthy Life Award documentation and supplemental materials.
 - All Servant Leadership Project reports and approval forms.

- We have confirmed that all of the pre-Advancement Conference items were checked on the Freedom Award Applicant Checklist.
- We have scheduled the Advancement Conference with the Applicant.

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ADVANCEMENT CONFERENCE

NOTE: THE CHECKLIST BELOW IS TO BE USED DURING THE ADVANCEMENT CONFERENCE TO ENSURE THAT ALL REQUIRED ELEMENTS HAVE BEEN ADEQUATELY AND CORRECTLY COMPLETED. THE ADVISOR AND TROOPMASTER CAN ADD ITEMS TO THIS CHECKLIST AT THEIR OWN DISCRETION.

- The applicant earned the Journey Award and the Horizon Award before turning 18 years old.
- All 15 of the required Trail Badges and 10 elective Trail Badges were earned before the Horizon Award was awarded, and the Application clearly shows these dates as **prior to the Horizon earned date** and before the Applicant turned 18 years old.
- The Freedom Experiences are valid Experiences found in the current version of the **Freedom Experience Course Catalog** and were pre-approved by the Adventurer Advisor.
- All Freedom Experiences were completed while the applicant was a registered Adventurer before his cut-off date and any transferred Experience meets the guidelines as set forth in the **Freedom Experience Course Catalog**.

NOTE: SEE THE **FREEDOM EXPERIENCE COURSE CATALOG** FOR DETAILS ON POSSIBLY TRANSFERRING IN UP TO 3 FREEDOM EXPERIENCES.

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- The Applicant maintained active participation as an Adventurer to the satisfaction of the Adventurer's Advisor.
- The Applicant completed 16 Troop Activities outside of normal Troop meetings and had his Troop Leader sign off for each.
- The Applicant completed the [Adventurers Worthy Life Award](#) before the cut-off date.
- We have received the Servant Leadership Project Idea, Project Description, and Project Summary Report with all corresponding approval forms.
- We have confirmed that the Servant Leadership Project was not started until **AFTER** the Applicant earned the Horizon Award.
- We have confirmed that the Applicant's parents are **NOT** the Benefitting Organization Representative, Troop Level Project Mentor, nor the Area Level Project Advisor.

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ADVANCEMENT CONFERENCE cont.

- We have confirmed that the Area Project Advisor is either the local Area Point Man himself, a member of the Point Man's Area Team, or a Regional Area Project Advisor appointed by the Point Man.
- We have confirmed that the Area Project Advisor has signed all required Project documentation as well as the corresponding section of the Freedom Award Application.
- We have verified and received satisfactory answers to any remaining questions regarding the Applicant's qualifications and requirements.
- We have discussed and advised the Applicant on writing his Life Ambition Essay.
- We have signed and dated the Advancement Conference Section of the Application and saved a digital copy of it.
- We have given the signed and dated Application, all completed checklists (including this checklist), and all supplemental documentation to the Applicant to assemble into his Award Binder.

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ADVANCEMENT CONFERENCE cont.

- We have instructed the Applicant to complete the Post-Advancement Conference section of his checklist and add it to the Award Binder along with this completed Advancement Conference Checklist.
- We have contacted the local Point Man to determine the Chairman for a Board of Review.

NOTE: THE BOARD OF REVIEW CHAIRMAN MUST BE SOMEONE FROM THE AREA TEAM APPOINTED BY THE POINT MAN AND NOT THE APPLICANT'S TROOP LEADER OR RELATIVE.

ADVENTURER ADVISOR SIGNATURE _____

TROOPMASTER SIGNATURE _____

NOTE: ONCE THE APPLICANT COMPLETES HIS LIFE AMBITION ESSAY, GATHERS HIS REFERENCE LETTERS, AND FULLY ASSEMBLES HIS AWARD BINDER, HE WILL RETURN THEM TO HIS TROOP LEADERSHIP WITH INSTRUCTIONS TO CONTACT THE BOARD OF REVIEW CHAIRMAN AND SCHEDULE A BOARD OF REVIEW. THE TROOP LEADERSHIP WILL THEN SEND THE CHAIRMAN THE FULLY COMPLETED AWARD BINDER FOR HIM TO ASSESS BEFORE THE BOARD OF REVIEW.



EXTRA TOOLS

Freedom Experiences Course Catalog

Adventurers Worthy Life Award



Trail Life



VERSION SEPT. 2020

